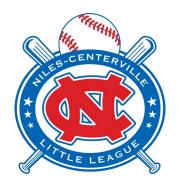


#### **2025 TEAM PARENT MEETING**

Carolynn Sewell
Auxiliary/Team Parent Contact

### Overview

- 2025 Board of Directors
- Our League
- Team Parent Responsibilities
- Important Dates
- Scorekeepers clinic
- Field Work Day
- Snack Shack (Speaker: Lisa Steffeck)
- Pennants
- Trophies
- Raffle Baskets
- Fundraising & Fun Events
- Safety Information (Speaker: Rosie)



#### 2024-2025 NCLL BOARD MEMBERS

#### **Voting Members**

<u>Position</u>	<u>Name</u>	Contac
President	Jeff Beck	E-Mail
Vice President	Kyle Anderson	E-Mail
Secretary	Karen Ling	E-Mail
Treasurer	Neil Beckett	E-Mail
Facilities	Jaime Neilson	E-Mail
Player Agent	Paul Arias	E-Mail
Safety Officer	Rosie Benin	E-Mail
Auxiliary	Carolynn Sewell	E-Mail
Equipment Manager	Valerie Maggard	E-Mail
Information Officer	Patrick Justison	E-Mail
Coaching Coordinator	Michael Dickinsor	<u>E-Mail</u>
Umpire-in-Chief (U.I.C.)	Steve Chappell	E-Mail

#### **Other Volunteers**

<u>Position</u>	<u>Name</u>	Contact
Field Manager	Wally Grivois	E-Mail
Scorekeeper	Alex Perez	TBD
Sponsorship	Cynthia Beck	E-Mail
Snack Shack Manage	r TBD	TBD



**Open positions: Volunteer Coordinator, Snack Shack Manager** 

# Niles-Centerville Little League



Niles-Centerville Little League was founded in 1965. It is a non-profit 501(c)3 organization and operated entirely by volunteers & charitable donations. We heavily rely on our sponsorship program and fundraisers to help with uniforms, equipment, field maintenance, snack shack, insurance, etc! Much more for operating costs

# Team Parent Responsibilities

- Volunteer sign ups for:
  - Snack shack, Hit-a-thon, raffle basket ticket sales sign ups
  - All will be a google doc that will be shared with the team parents—will have edit access to the doc (stay tuned)
- Ensure to order pennants, trophies, coach's gifts, schedule a scorekeeper each game (minor B division and above), put together raffle basket
- Help plan end of year team party
- Fund collection
- Communicate fundraisers & events

## **Notable Dates/Events**

Monday, February 3, 2025	PRACTICES START		84
Thursday, February 6, 2025	Team Parent Meeting	Team Parent Meeting  Mandatory for Team Parents (all levels)	
Saturday, February 15, 2025	Umpire Beginning Field Mechanics Clinic (8am - 1pm)	Mandatory for 1 Coach + 2 Parents (all levels)	pwd=BBu0Ej0IrJZZGxNm2ue8J65DoP1a FCLL - Marshall Park
Saturday, February 22, 2025	Field Work Day	Mandatory for All Teams	NCLL Fields
Sunday, February 23, 2025	D14 Tee-Ball Coaching/Parent Clinic (1pm-3pm)	Tee-Ball Coaches/Parents (no kids)	NCLL Tee-Ball Field
Monday, February 24, 2025	Scorekeeping Clinic	Mandatory for Scorekeepers (Minor B+)	Virtual - Zoom
Wednesday, February 26, 2025	Interleague Manager / Coach Meeting (D14)	Mandatory for Managers/Coaches	https://us02web.zoom.us/j/87529736973? pwd=D4ulkoMf9cHKeumgKLgnWwtuUc7
Saturday, March 1, 2025	Umpire Plate & Advanced Mechanics (8am - 3pm)	Optional for Coaches/Parents	NCLL (Vallejo Mill)
Saturday, March 8, 2025	OPENING DAY (First Games)		12a
Sunday, March 23, 2025	NCLL Stanford Baseball Game (1:05pm)		Stanford
Sunday, April 13, 2025	NCLL San Jose Giants Game (1pm)		Excite Ballpark - SJ
Friday, April 18, 2025	Start - FUSD Spring Break		
Sunday, April 27, 2025	End - FUSD Spring Break		1.5
Sunday, May 4, 2025	Hit-a-Thon / Picture Day		NCLL Fields
Tuesday, May 6, 2025	Vallejo Mill Open House - NO GAMES		Ü <del>ğ</del>
Sunday, May 18, 2025	San Fransisco Giants Youth Baseball Game (1:05p)		Oracle Park - SF
Monday, May 26, 2025	Memorial Day		34
Friday, May 30, 2025	FUSD Last Day of School		
Saturday, June 7, 2025	CLOSING DAY (Championship Games)		

# Scorekeeping Clinic

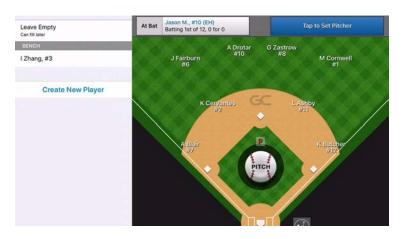
**Head Scorekeeper**: Alex Perez

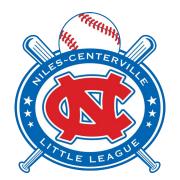
**Email**: ape.rez@comcast.net

Dates: Monday, Feb. 24th @ 7pm

Zoom link: TBD







#### Who can be a scorekeeper:

- Parent/Guardian or anyone else interested in helping at games
- Ideal to have every player's parent attend so scorekeepers are not limited to every game
- Team parent ensures a scorekeeper is scheduled at every game – otherwise, it will result to a forfeit game

What divisions?: Minor B & Above!

# Field Work Day

Field Manager: Wally Grivios

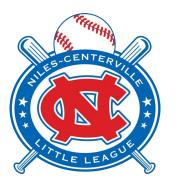
Facilities: Jaime Neilson

Date: Saturday, February 22nd

**Time:** 8 AM - 1 PM

**Location:** NCLL Fields





- Each team will have own assignment and time-slot (Check-in at NCLL fields)
- Helps prepare the fields before season starts!
- Fun way to engage with teams, coaches, friends, and family!
- Wear inexpensive attire as you might be painting, pull weeds, shoveling, cleaning, etc.

We encourage EVERYONE to attend!

### **Team Pennant Information**



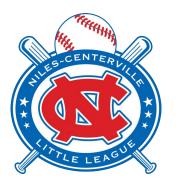


- Get uniform numbers from Manager
- Order team pennants or Banners
- Ex:



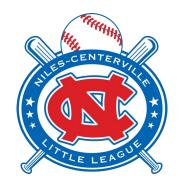
# **Trophy Information**

- Wilson Trophy Company
- **Promo code**: FUN2025
- NCLL will receive \$1 back per trophy
- Order 2-3 weeks in advance
- Team parent can choose the style of trophy



### Team Raffle Basket

- Each team will submit one basket (theme of own preference)
- Donations: Players and/or Businesses
- Tax letter will be provided if soliciting businesses
- League Fundraiser
- Closing Day highlight (All-Stars, Sponsors are announced and awarded appreciation plaques/certificates)
- Team parents will gather volunteers for raffle basket ticket sales sign ups
- 2025 Raffle Basket Coordinator: TBD
- An email with information to come soon with details (due date, theme ex, etc)



# Collecting Team/Player Fees

Additional costs for players: (Estimated cost based on what you choose)

Pennants: \$15-20

• **Trophies**: \$10-20

• Coach's Gifts: \$10-20

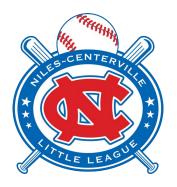
• Raffle Basket: \$10-20

• End of year team party: \$20-25

• Snack Shack Tickets: \$3 per game (Hot Dog or Nachos, Caprisun, small candy)

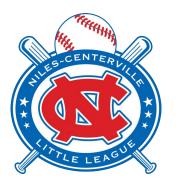
- Collecting all fees up front is ideal (Set up a due date)
- Will send Team Email Examples

Team parent can request cash, venmo, zelle, paypal, ETC!



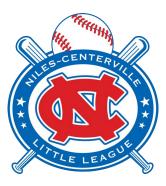
### **Snack Shack Information**

- Punch cards for each player that pays for snack shack
- 1 Supervisor
- 2-3 volunteers depending on day of game (anyone that is in snack shack will need background checks and Abuse Awareness training.)
- Training at time of shift
- Supervisor's needed
- If volunteer slots are not filled Snack Shack will be CLOSED for all games.



# **NCLL** Sponsorships

NC	LL Grand Slam Sponsorship	\$1,000+
•	3' x 7' Fence Banner on two (2) fields, Center Field placement, Spring through Fall	
•	Special Recognition during Opening Day and Closing Day Ceremonies	
•	Team Photo Plaque	
•	Recognition on NCLL website with direct link to your business page	
•	Four (4) social media appreciation posts	
NC	LL Home Run Sponsorship	\$750
•	3' x 6' Fence Banner on two (2) fields, Spring through Fall	
•	Special Recognition during Opening Day and Closing Day Ceremonies	
•	Team Photo Plaque	
•	Recognition on NCLL website with direct link to your business page	
•	Three (3) social media appreciation posts	
NC	LL Triple Sponsorship	\$500
•	3' x 5' Fence or Bullpen Banner on one (1) field (of your choice), Spring through Fall	
•	Special Recognition during Opening Day and Closing Day Ceremonies	
•	Certificate of Appreciation	
•	Recognition on NCLL website with direct link to your business page	
•	Two (2) social media appreciation posts	
NC	LL Double Sponsorship	\$300
•	3' x 4' Fence or Bullpen Banner on one (1) field (of your choice), Spring through Fall	
•	Special Recognition during Opening Day and Closing Day Ceremonies	
•	Certificate of Appreciation	
•	Recognition on NCLL website with direct link to your business page	
•	One (1) social media appreciation post	
NC	LL Single Sponsorship	\$150
•	Special Recognition during Opening Day and Closing Day Ceremonies	
•	Recognition on NCLL website with direct link to your business page	
•	One (1) social media appreciation post	



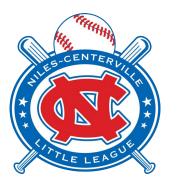
# **Fundraising Events**

### **Dining Nights Out:**

**Niles Ice Cream** 

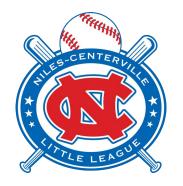
Date: (May-TBD)

Other Ideas Welcome!



# **Fundraising Event**





### Niles Ice Cream Sweets & Eats

• Date: TBD

No coupon or flyer needed

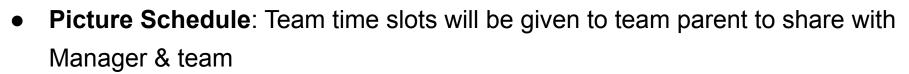
Time: 1- 5 PM

• 20% of proceeds go to NCLL

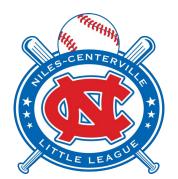
# **Picture Day**

Date: Sunday, May 4th

**Location**: NCLL fields



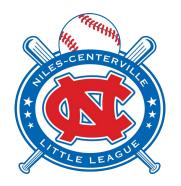
- Arrive ~15 minutes before your scheduled photo time dressed and ready for photos
- \*All orders must be placed online. There will be no photo forms for ordering available at the field on photo day
- Email with more information from Gentile Photography will be sent soon



### Hit-a-Thon

# NCLL major fundraiser of the year

- Takes place immediately after pictures (5/4)
- Teams will be directed to the Junior field for the hit-a-thon
- Each player has to enter a minimum of 20 emails.
- For donations: We will be using Snap
   Fundraising an email will be sent to each
   player's link to their parent/guardian
- This event will need volunteers information to team parent for volunteer sign-up will be sent later



- Google doc for signups will be shared to team parents.
- It will be monitored in order to send reminders to teams that have (or don't have) volunteers signed up for a slot prior to assignment as a reminder

# Fundraising Event

### San Jose Giants Game

Date: Sunday, April 13th

**Time:** 1:00 PM

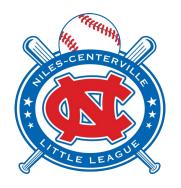
- https://mlb.tickets.com/schedule/?agency=MILB\_MPV&orgid=56749#/sales\_group\_code;salesGroupId=2322
- Please share SJ Giants flyer to teams
- \$12/tix

\*Exceed 100 seats → Donation 30% of ticket sales

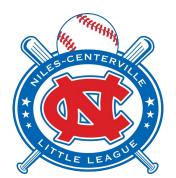
\*Exceed 200 seats → 35% of ticket sales

\*Exceed 300 seats → 40% of ticket sales

**\*Do not exceed 100 seats** → still receive discounted tickets (No donation)







# Fundraising Event

### San Francisco Giants Game

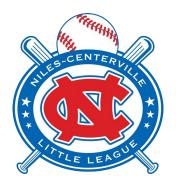
Date: Sunday, May 18th

**Time:** 1:07 PM

- https://fevo-enterprise.com/event/NilescentervillexGiants/offer
- Please share SF Giants flyer to teams
- \$28/tix







### Fun Event

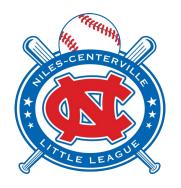
### **Stanford Baseball Game**

Date: Sunday, March 23rd

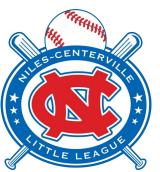
**Time:** 1:00 PM



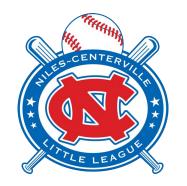
- Please share Stanford flyer to teams
- \$10/tix





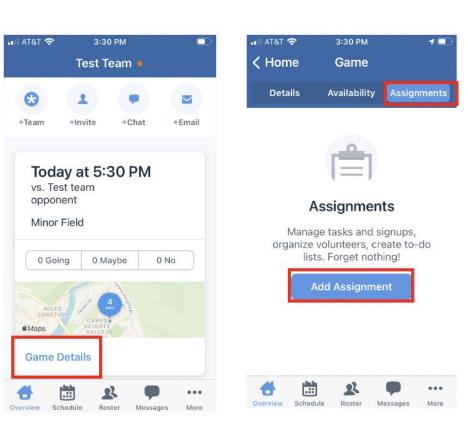


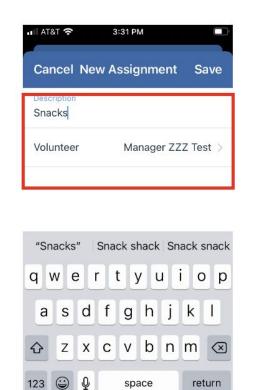
How to assign Scorekeeper (Minor B & Above), Snack Shack volunteers, Snacks, Safety Monitor, Future Events, etc!





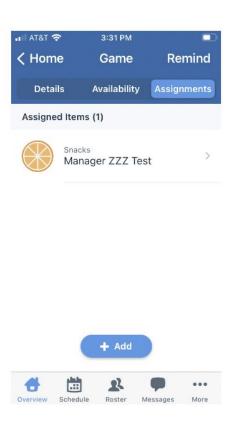
- Utilize TeamSnap!
- Can find player's parent/guardian emails under "Roster"
- Assigning tasks
- Alerts, chat, and upcoming events!





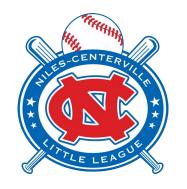
space

return



\*Tip\* Encourage the team volunteers to fill in all slots BEFORE season starts!

### SAFETY OFFICER



Safety Information for NCLL 2025 Spring season!

# Rosie Benin

2024-2025 NCLL Safety Officer 510-725-5549 ncllsafety@gmail.com







# Pre-Season

- Safety Docs
- First Aid Kits
- Managers Binders
  - Medical releases
  - Injury/Incident Forms (blank)
  - Emergency Phone Numbers
- Safety Plan



#### **SEASON**

#### **Injury/Incident Forms**

- · Who?
  - Anybody can fill out form
- What?
  - Any incident at the fields that leads to medical treatment/first aid
- · When?
  - Report to Safety Officer within 24 hours
  - Take a photo or email form to ncllsafety@gmail.com
- What happens next?
  - Safety officer follow up within 48 hours
- Why?
  - Identify safety issues and protects players

#### **Activities/Reporting**

Niles-Centerville Little League Incident/Injury Tracking Report

League Name: Nile	es-Centerville Little Le	ague Leagu	ie ID: 405 - 1	4 - 04 Incid	dent Dat	e:	
Field Name/Location	r:	2. 11.0-11.11 (Sec. 2), 18-24-11.11		Incid	dent Tim	e:	
Injured Person's Name:							
Address:							
City:							
Parent's Name (If Pla	ayer):			Work Phone:	( ) -		
Parents' Address (If I	Different):			City			
Incident occurred v	while participating	in:					
A.) Baseball	■ Softball	☐ Challenger	□ TAD				
B.)   Challenger	■ T-Ball (5-8)	■ Minor (7-12)	■ Major (9-1	2) D Junior	(13-14)		
	Big League (16		10 10				
C.) Tryout	□ Practice	□ Game	□ Tourname	nt 🖪 Speci	al Event		
☐ Travel to	☐ Travel from	Other (Describ	e):				
Position/Role of pe	rson(s) involved in	incident:					
D.) Batter	■ Baserunner	☐ Pitcher	☐ Catcher	☐ First B	Base	☐ Second	
☐ Third	☐ Short Stop	□ Left Field	Center Fie	eld <b>B</b> Right	Field	■ Dugout	
■ Umpire	☐ Coach/Manager	■ Spectator					
Type of injury:							
Was professional n (If yes, the player mu							
Type of incident an	d location:						
A.) On Primary Playing Field			B.) Adjacent to Playing Field		d D.)	D.) Off Ball Field	
■ Base Path:	■ Running or ■ S	liding	■ Seating Area		□ Tr	■ Travel:	
	□ Pitched or □ T		or Batted Parking Area			□ Car or □ Bike or	
	□ Player or □ S	tructure				Walking	
			Volunteer Worker		League Activity		
Other:			Custo	mer/Bystander	90	ther:	
Please give a short	description of inc	ident:					
					-		
Could this accident							
This form is for Little tive ideas in order to For all claims or injur Accident Notification Williamsport (Attention a copy for District file	improve league saf ries which could bed Form available from on: Dan Kirby, Risk	ety. When an accide come claims, please n your league presid Management Depar	ent occurs, ob fill out and tu dent and send tment). Also, p	tain as much in rn in the official to Little League provide your Dis	formatio Little Le Headq trict Saf	n as possible. ague Basebal uarters in ety Officer with	
Prepared By/Position Signature:	n:		Pho	ne Number: (	) _		

# Post Season

Documents submitted to District 14.



# Keeping Safe

# NCLL Safety Plan

#### **Code of Conduct**

- No smoking or drinking alcohol ever on school premises
- No pets without leash
- No playing in parking lots
- Must have driver's license to drive utility vehicle or lawn mower
- No swinging of bats or throwing of baseballs within common area
- No rock throwing, climbing fences/trees
- Walk bikes / scooters
- Clean up trash in dugout and around stands
- Gates to the field must be closed at all times, except when coming and going

#### Safety Code-Injury Prevention



- Eat health and hydrated: Players can only have water or sports drinks during a game. No food or seeds in the dugout.
- Prepare to Play: Warm up, stretch, fundamentals.
   This year managers and coaches CAN warm up the pitcher
- Inspections: Field inspection, facilities, and equipment



#### Safety Code-Injury Prevention



#### **Weather Conditions**

- Air Quality AQI≥151 games and practices will be canceled
- Extreme Heat: If HeatRisk level is "Major" (Red/Level 3) or "Extreme" (Magenta/Level 4) games and practices will be canceled
- Thunder & Lightning: Halt Activities if:
  - Lightning seen
  - Thunder is heard (storm is within 10 miles)
  - Time between lightning and thunder is 30 seconds or less (storm is less than 6 miles away)

Category	Risk of Heat-Related Impacts
Green 0	Little to no risk from expected heat.
Yellow 1	Minor - This level of heat affects primarily those individuals extremely sensitive to heat, especially when outdoors without effective cooling and/or adequate hydration.
Orange 2	Moderate - This level of heat affects most individuals sensitive to heat, especially those without effective cooling and/or adequate hydration. Impacts possible in some health systems and in heat-sensitive industries.
Red 3	Major - This level of heat affects anyone without effective cooling and/or adequate hydration. Impacts likely in some health systems, heat-sensitive industries and infrastructure.
Magenta 4	Extreme - This level of rare and/or long-duration extreme heat with little to no overright relief affects anyone without effective cooling and/or adequate hydration. Impacts likely in most health systems, heat-sensitive industries and infestructure.

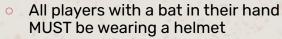


#### Safety Code-Injury Prevention

### **Batting Cages**

- At least 2 adults must be present
  - 1 coach to feed balls
  - 1 adult to supervise outside of cage
- No more than 2 players allowed inside gate
  - 1 batter
  - 1 player waiting behind safety fence
  - Other players need to be physically distanced
  - Cage door must be closed 36





- If using pitching machine, helmet must have a face mask attached
- NO swinging of bats outside of batting cage...ever!



#### Safety Code-Injury Prevention







- Protective cup must be worn by male players.
- Catchers must wear helmet with mask and throat guard, chest protector, shin guards
- Batters must wear Little League approved helmets and use approved bats.
- Use bats on field and batting cages.

### **Player Safety**



## Drop Off/ Pick Up

Parent/Guardian should walk player up to every practice and game to confirm that the Manager is there

#### **Medications**

Only parent/guardian can administer medications to a player

## **Emergency Procedures**



- Stop all play and quickly assess the injured/illGet medical release form to check for medical conditions
- If needed, call 911/get AED (in Minor Field Score Booth)
  - EMS should be directed to Vallejo Mills Elementary School, 38569 Canyon Heights Dr. OR Orangewood (by snack shack)
  - Contact player's parents
  - Manage players/crowd
  - Direct EMS
  - Fire Extinguishers: In Snack Shack
  - Emergency Phone Numbers, Board Member Contact Info, and directions to Field will be posted in all Score Booths and in the Snack Shack

ALL medical/first aid situations, need to have a Injury/Incident Form completed

## Feeling Sick / Injured



- 1. If player, managers, coaches, volunteers feel ill stay home
- 2. Returning from Injuries require medical clearance

# **Volunteer Requirements**



Spring is the reset

# **Background Checks**

42

- 2 Steps:
  - JDP Online Background Checks
  - Photo ID for Verification



# **Abuse Awareness Training**

- Online Training
- Required for all volunteers
- Must use the Little League Abuse Awareness Training
  - Create Account to link to Data Center

## Livescan

- Volunteers who have direct contact with or supervise youth more than 16 hours a month or 32 hours a year (CA Business and Professions Code, Division 8, Chapter 2.9)
- Cost of fingerprints covered by NCLL
- Even if you were fingerprinted somewhere else, that is for that organization, you must complete it through NCLL
- This is done once while at NCLL
- NCLL is required to receive updated alerts should a subsequent event occur involving the volunteer that would generate a notice from CA Department of Justice
- If a member leaves NCLL, notify the Custodian of Records, so that member can be removed
  - Current Custodian of Records: Rosie Benin-Safety Officer



## Livescan

#### Required to LiveScan for NCLL:

- · Board member, Managers, Coaches
- · Non-voting board members with consistent field presence
- Home plate umpires (substitutes who will not reach the legal hour requirement for LiveScan can be exempted at the direction of the League President)
- On-field volunteers (practice and/or games)
- Safety parent/bleacher parent
- Snack Shack Supervisors

#### **NOT** required to LiveScan:

- Scorekeepers
- Volunteer base umpires
- Team parents
- Snack shack volunteers
- Field maintenance/field prep crew

# Recap

- Safety Plan On NCLL Website or Hard Copy in the Snack Shack
- Player and Spectator Safety
  - No swinging bats / Bats down Helmets on
  - No rock throwing, no climbing fence/trees
  - No playing in parking areas
  - Parents should make sure that Manager/Coaches are there
  - No child left at the field
- Incident Forms Completed and sent to <a href="mailto:ncllsafety@gmail.com">ncllsafety@gmail.com</a>
- AED Now in the Minor Field Score Booth
- Fire Extinguisher in Snack Shack
- Stay home if you're sick
- Volunteer Requirements
  - Background Checks and IDs
  - Abuse Awareness Training
  - Livescan Fingerprinting

# Thank You for Volunteering!

Rosie Benin 2024-2025 NCLL Safety Officer ncllsafety@gmail.com (510) 725-5549



#### **Team Parent Resources**

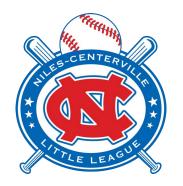
NCLL Website:

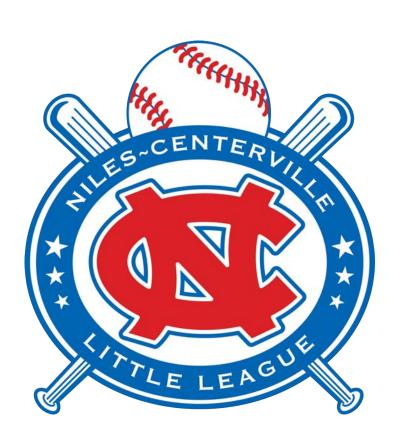
https://www.ncll.us

Twitter: @NilesLLbaseball

Example of team parent email

Email of PP & Google Drive Folder with access to everyone





# Thank you!

Scan QR Code to enter in contact information.



Contact: Carolynn Sewell

carolynnsewell78@gmail.com

Text or Call: (510) 304-5814